

REQUEST FOR APPROVAL TO ATTEND A CONFERENCE

CyberTek Tech Festival | May 13–14, 2026 | Katowice, Poland

(Use all points below or select those relevant to your situation.)

I would like to request approval to attend the **CyberTek Tech Festival** conference—one of the leading European events focused on **cybersecurity and industrial (IT/OT) technologies**.

Event website: <https://cybertek.com.pl/>

Rationale for participation:

- **Up-to-date knowledge and practical skills** – Expert talks, workshops, and discussions will help me refresh my knowledge and better support the security of our IT/OT systems.
- **Networking and knowledge exchange** – Opportunity to connect with industry leaders, consultants, and other specialists, and learn from proven approaches used across the market.
- **Improved cyber risk management** – Participation will strengthen my ability to identify, mitigate, and respond to threats and incidents.
- **Efficiency and innovation** – Exposure to the latest tools and best practices will support implementing effective solutions that improve security and operational performance.
- **Time optimization** – Meeting multiple vendors and experts in one place will accelerate technical and business discussions (including planning PoCs).
- **CPE certificate** – Attendance certificate enabling the collection of **CPE (Continuing Professional Education)** credits.
- **Return on investment (ROI)** – This is an investment in security, efficiency, and professional development, delivering tangible benefits for the company.

I kindly request your positive consideration of my application.

Sincerely,

[Name and surname]